

# Final Exam Student Expectations

- ✓ It is **your responsibility to check dates** and show up for all of your exams **on time**- read the schedule carefully! Showing up late will not result in extra time given. **No accommodations are made during final exams for holidays, appointments etc.**
- ✓ If you have an **exam conflict** (2 exams at the same time) you must **see Mrs. Leslie** in the office right away.
- ✓ **Arrive 15 minutes before all exams**- for computer essay and written exams you need to be in desks 15 minutes prior to the start time for important instructions.
- ✓ **All students require photo ID to enter all exam rooms.** If you have lost your ID card, you can purchase a new one for \$5 (do this early!). If you forget ID on the day of an exam you will not be admitted (you may get a temporary ID printed in the office).
- ✓ **Do Bring:**
  - pens, pencils, calculators, erasers as needed
  - ID card or other photo ID
  - Optional but recommended: ear plugs (can be purchased at any pharmacy- a good idea if you are easily distracted)
  - Sweater or light jacket (temperatures fluctuate greatly depending on room)
- ✓ **DO NOT bring any of the following into exam rooms:**
  - bulky coats, hats, bags
  - **absolutely no cell phones** in exams (even turned off)
  - \*\*\*calculator lids (NOTE: New rule from Alberta Learning)
  - iPods/mp3 players etc
  - notes/study materials
  - food or drink (other than bottled water)
- ✓ Students must **enter and leave exam rooms quietly**. Find your seat, sit down and face forward. **No talking or communicating** with others once you have entered the gym, cafeteria or lab – doing so is considered cheating as the exams are already on the desks.
- ✓ Exams in the gym and cafeteria are laid out in **alphabetical order** so check the signs on each row to identify your seat. **Computer lab assignments** for English and Social will be posted outside each computer lab as well as in the English/Social hallways.
- ✓ Put your **photo ID face up** on the right side of the desk.  
If you have questions, need to use the washroom or require help if you feel ill, please **raise your hand and a supervisor will assist you.**
- ✓ When you **finish writing your exam** (minimum stay is one hour) **leave the exam silently** and do not gather in the areas outside the exam.
- ✓ Make sure **all text books are returned** to the library.
- ✓ **The exam schedule is also posted on SchoolZone so you can print a copy at home.**